

## Our Business Partnerships

Anagram International, Apothecary Products, Best Buy, Byerly's, Capital Safety, CarQuest, Cherokee Sirloin Room, Chuck & Don's, City of Apple Valley, Cub Foods, Goodhue County Health and Human Services, Hardware Hank, Hilton Garden Inn, Kohl's, McDonald's, Midwest Coca Cola Bottling Co., Norwood Promotional Products/ BIC, Potbelly Sandwich Works, Rainbow Foods, Rapala, Red Wing Shoe Co., Red Wing Stoneware, Town Square Television, Minneapolis VA Medical Center, Wakota Arena, Walmart and many others.

ProAct also partners with the Minnesota Department of Employment and Economic Development/ Rehabilitation Services, as well as with area counties to develop comprehensive and individualized employment plans.

## Employer Comments:



**"If I could find a store full of workers who work as hard as Tim does, I could have half the staff,"**

Robin Sutehen, Manager,  
Potbelly Sandwich Works



**"It's a great partnership we have with the ProAct group. The supervisors are very proactive and that really helps us to get set up with these kits on a weekly basis,"**

Jim George, Distribution  
Manager, Rapala



**"Our customers were satisfied due to their efforts once again,"**

Cindy Cordes, Master  
Scheduler, Capital Safety



## ProAct History

ProAct has been helping people with disabilities develop employment and life skills, and to live productive lives for more than 40 years. Thousands of people have received training and have been successfully employed in the community through this 501(c)(3) not-for-profit organization.

## Proact Locations

### Eagan (headquarters)



3195 Neil Armstrong Blvd.  
Eagan, MN 55121  
Phone: (651) 686-0405  
Fax: (651) 686-0312  
TTY: (651) 289-3167  
[www.proactinc.org](http://www.proactinc.org)

### Red Wing



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Red Wing, MN 55066  
Phone: (651) 388-7108  
Fax: (651) 388-9223  
TTY: (651) 388-2799  
[www.proactinc.org](http://www.proactinc.org)

### Hudson



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Hudson, WI 54016  
Phone: (715) 410-4216  
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[proactinc.org](http://proactinc.org) Toll Free 877-245-0405



ProAct is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF) for employment planning, employee development and organizational and community employment services. Programs are funded in part by The Greater Twin Cities United Way, the Hastings United Way and the United Way of Goodhue, Wabasha and Pierce Counties.

Equal Opportunity Employer  
Upon request, this publication is available in additional languages and formats.

**ALL IN A DAY'S WORK**

Matching  
dedicated,  
positive  
employees with  
work that needs  
to be done.



**We are looking for the good match.... where the work relationship benefits the individual and the employer.**

**We identify the skills, work environment and supports needed to get each job done.**

**We help open up career paths for individuals who have a commitment to learn through step by step coaching and who are excited to have a job.**

“Once an overlooked talent pool, people with disabilities are contributing to the American economy in ways never imagined.” –

Thomas J. Donohue, President & CEO, US Chamber of Commerce

## Our Job Candidates

ProAct serves people with many different needs, including a wide variety of disability conditions. Individuals are focused, ready to work, take pride in being part of something and making a contribution. Employers find them to be very loyal and reliable.

## Our Services

**Pre-employment Assessment and Training** Identifies an individual's strengths, interests, work skills and needs through short-term, paid community job trials.

Individuals participate in a variety of work settings for work experience to enhance interpersonal and work skills, and set goals.

Assessment and personal development take place through individual or group employment settings, summer jobs and part-time opportunities.

Placement specialists assist individuals in obtaining competitive employment in areas that match their interests.

### Job Coaching and Training

Job coaching is offered to assist the individual with on-the-job training when employment is secured and throughout the work experience. Progress is monitored to help ensure success at work as new tasks are added.

### Group Employment

With supervision and training, participants provide services for employers, performing clerical, warehouse, digital imaging, maintenance and manufacturing duties, as well as restaurant, hotel and retail services. A job site supervisor is always with the group.

### Individual Employment

Individuals are placed in community jobs. Initially, and as needed thereafter, feedback, direction and support are provided by a job coach to increase confidence, maintain skills and foster success. Support visits are provided twice monthly, or more as needed.



Restaurant food service



Packaging materials (above) and food prep and cleanup operations (at right)



Janitorial and maintenance service in multiple settings, including industrial



Unpacking, assembly and set up for retail displays



Sorting office papers for filing, scanning and mail delivery



Careful tending of farm animals and equipment operation



Retail product labeling, organization and display



Document preparation and digital imaging

# WORK GETS DONE

## Business Benefits

**Reliable Workforce**— Through group employment, ProAct offers backup staffing to cover for employee illness and vacations. This helps to maintain productivity and complete tasks on time.

**Reduced Administrative Costs**— With group employment, ProAct's contract with the employer includes all payroll and administrative costs such as FICA, state and federal taxes, workers compensation, insurance and employee benefits.

**Increased Employee Satisfaction**— Current employees can take on more complex tasks as people with disabilities cover established jobs that match well with their skills.

**Public Image**— A statewide survey revealed that 85 percent of the public agreed strongly that they have a lot of respect for companies that employ people with disabilities. The study was sponsored by the Minnesota Governor's Council on Developmental Disabilities.

**Earn Tax Incentives**— Employers may be able to earn tax credits when hiring individual employees with disabilities who meet the eligibility requirements. ProAct is up to date on these laws and can assist with applications and requirements.

