

LOCATIONS AND HOURS OF OPERATION

ProAct's normal business hours vary by location:

Eagan (Headquarters): 3195 Neil Armstrong Blvd. Eagan, MN 55121

Hours: Monday through Friday 7:30 a.m. to 4:00 p.m.

Red Wing: 204 Mississippi Ave. Red Wing, MN 55066

Hours: Monday through Thursday 7:00 a.m. to 4:00 p.m. and Friday 7:00 a.m. to 1:30 p.m.

FOR MORE INFORMATION

Eagan area:

Kevin Augustin

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Red Wing area:

Jon Befort

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*“Maximizing Human Potential
for Greater Self-Sufficiency”*

Temporary Alternative Duty (TAD) Program



PROACT

ProAct, Inc.

Eagan & Red Wing, MN

ProAct, Inc. is an equal opportunity employer.



**ProAct, Inc.
Headquarters**

3195 Neil Armstrong Blvd.
Eagan, MN 55121
Phone (651) 686-0405
Fax (651) 686-0312

WHAT CAN PROACT, INC. AND THE TAD PROGRAM DO FOR YOUR COMPANY?

ProAct, Inc. provides a Temporary Alternative Duty program for injured or disabled workers. The TAD program will provide temporary light duty work for your employees who are required to complete light duty which may not be available with your company.

WHAT IS PROACT, INC.?

ProAct, Inc. is a 501(c)(3) nonprofit organization dedicated to serving people with disabilities and other challenges with a variety of services that enhance employment skills and build individual self-sufficiency.

ProAct provides services to individuals as well as businesses located in and around Minnesota's Twin Cities area, in communities along the Mississippi River and in southeastern Minnesota and western Wisconsin.

It is our desire that your employees will have a rewarding experience working with our participants in a fun and safe environment.

WHAT TYPE OF WORK IS OFFERED THROUGH THE TAD PROGRAM AT PROACT?

Your employee will work as a TAD Mentor with ProAct. They will assist with the production process through a variety of tasks to insure the quality output of work orders in a timely manner. By carrying out program plans, a TAD Mentor helps consumers achieve personal program work-related goals.

Essential Duties:

- Be a positive role model for participants.
- Assist supervisors with efficient set-up of work order.
- Work side by side with participants and assist them in the following ways:
 - Teach new packaging/assembly process,
 - Monitor the quality of work produced,
 - Help participant remain focused on their task,
 - Assure a smooth workflow.
- Assist with break down of work area after completion of work order.
- Carry out work-related program plans of the participants according to instruction.

OTHER LIGHT DUTY WORK

Your employee may also complete other light duty tasks as determined by their medical restrictions and the needs of ProAct. One example of other light duty work is serving as an instructor's assistant in our Life Skills Classes. In these classes, the TAD Mentor will assist our participants in the learning process of the particular class such as Music, Outdoor Recreation, Cooking, etc.

BENEFITS OF THE TAD PROGRAM

For your company:

- For many, working with individuals with disabilities is something they have never experienced. Your employees will experience working side-by-side with and mentoring our participants with disabilities.
- ProAct provides a fun and safe working environment for your employees as they recover from their injuries.

For ProAct:

- We hope that your employees will share their experience working at ProAct with other members of our communities. Raising awareness about people with disabilities in the workforce helps create more work opportunities for these individuals in our communities which helps create a better life for them and others.