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**Vulnerable Adult Notification to an
Internal Reporter**

R-132

To: _____

From: _____

On _____, you filed an internal report on the possible maltreatment of a person served from ProAct, Inc..

The purpose of this notification is to let you know that ProAct, Inc.:

DID file a report to the Minnesota Adult Abuse Reporting Center (MAARC) regarding your internal report.

We also informed the MAARC of your request:

To be informed of the initial and final disposition

To not be informed of the initial and final disposition

DID NOT file a report to the Minnesota Adult Abuse Reporting Center (MAARC) regarding your internal report. The report was not filed because either the MAARC or ProAct, Inc. believed that the incident did not reach the level of abuse, neglect, or financial exploitation.

ProAct, Inc. must inform you of the following information:

- If you are not satisfied with the action taken, you have the right to file the maltreatment report externally with Minnesota Adult Abuse Reporting Center (MAARC). The phone number is 1-844-880-1574 or you may file through the online report at mn.gov/dhs/reportadultabuse/. If you want more specific information on filing the report, please ask your Designated Coordinator and/or Designated Manager, call the company's main number, or refer to the ProAct, Inc. procedures regarding reporting of maltreatment of vulnerable adults.
- You have the right to file this report without any resistance or retaliation from ProAct, Inc. for making an external report.
- You have the right to file this report without any fear of retaliation; both ProAct, Inc. and state and county agencies will provide for your protection.

Name and title of mandated reporter

Date distributed